



*“Christ’s ministry, as recounted in the Gospels, and the values he promoted through his teachings are fundamental to the life of our school in fulfilling its purpose as a Catholic institution.” (Mission Statement)*

## **Charging and Remission Policy**

### **Introduction**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition. All children taking part in any activities will be treated equally.

### **Voluntary Contributions**

When organising school trips or visits which enrich the curriculum and educational experiences of the children, the school invites parents to contribute to the costs of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel the trip. If the trip goes ahead, it will include children whose parents have not paid any contribution.

If a parent wishes their child to take part in a school trip, visit or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip, event or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request. The Pupil Premium may be used towards costs to enable disadvantaged children to benefit as identified by the school.

The following is a list of additional activities organised by the school, which requires voluntary contributions from parents. These activities are known as ‘optional extras’ – activities which take place wholly or mainly outside school hours and are not required in order to fulfil statutory duties relating to the National Curriculum. This list is not exhaustive:

- Visits to museums, galleries etc
- Sporting activities which require transport expenses
- Outdoor adventure activities
- Visits to the theatre
- Musical events

- Extra curricular clubs where the school has to pay for the coach or provider
- Activities/Clubs which operate outside school normal hours and engage the services/resources of other staff.

### Residential Visits

The school organises an annual residential visit for children in Year 6. The cost of this trip includes board and lodging, transport, materials, entrance to any sites visited and charges for any activities to be experienced. Parents will be asked to pay a deposit (non-refundable) and the complete cost in instalments as agreed with the school. The school will endeavour to support families who may have difficulties in covering the total cost.

The Pupil Premium may be used towards costs to enable disadvantaged children to benefit as identified by the school.

### Breakfast and After School Care

St Aidan's children are offered the support of a Breakfast Club at St. Aidan's school – charges are made directly to St. Aidan's parents. Please see the Breakfast / Kids Connect handbook for further details on payments for this service.

The Pupil Premium may be used towards costs to enable disadvantaged children to benefit as identified by the school.

### Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum which is currently through Croydon Music Service. The peripatetic music teachers teach individual or small group lessons. CMS charge for these lessons. The school has a stock of instruments for hire. The cost of hire is £40 per year. We give parents information about additional music tuition at the start of each academic year.

### Other Activities/Clubs

The school engages a number of coaches to provide specialist sports coaching. The parents are charged for such activities. Similarly, parents will be charged for other specialist activities/clubs, which operate outside normal school hours and engage the services/resources of outside staff.

The Pupil Premium may be used towards costs to enable disadvantaged children to benefit as identified by the school.

## School Fund

Parents are asked to make voluntary contributions to the School Fund – the suggested contribution is £ 60 per family, with the option to pay termly or with a £5 per month standing order.

## Remission Statement

There will be occasions when families are placed under particular financial pressure. Parents are encouraged to discuss with the school their particular circumstances, confidentially, as they arise. The school will act sympathetically in these circumstances.

The Governors reserve the right to ask the parents to pay for the cost of replacing or repairing items which are broken or damaged. These include:

- Broken windows
- Defaced, damaged or lost textbooks
- Replacement reading or homework diaries
- Musical Instruments
- Any item damaged due to unsatisfactory pupil behaviour

**Agreed at Finance & Premises Committee - 20<sup>th</sup> March 2019**