

**Company Registration No. 10045230 (England and Wales)**

**ST AIDAN'S CATHOLIC PRIMARY SCHOOL  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT AND AUDITED ACCOUNTS  
FOR THE PERIOD FROM 07 MARCH 2016  
TO 31 AUGUST 2016**

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

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# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## REFERENCE AND ADMINISTRATIVE DETAILS

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### Trustees

F Brennan *	Appointed 01 April 2016
M Laing	Appointed 01 April 2016
G Gillespie *	Appointed 07 March 2016
P Martin *	Appointed 01 April 2016
T Papworth	Appointed 01 April 2016
T Hallett *	Appointed 07 March 2016 and Resigned 31 December 2016
C Webb *	Appointed 01 April 2016
A Ireland	Appointed 01 April 2016
C Luke	Appointed 01 April 2016
K Swain	Appointed 01 April 2016
T Whitmarsh *	Appointed 01 January 2017
A Williams McKenzie	Appointed 07 March 2016

\* Members of the Finance and Audit Committee

### Members

Archbishop of Southwark  
Vicar General of Southwark  
Diocesan Financial Secretary of Southwark

### Senior Management Team

- Head Teacher	T Hallett (to 31 <sup>st</sup> Dec 2016)
- Acting Head Teacher	T Whitmarsh (since 1 <sup>st</sup> Jan 2017)
- Assistant Head Teacher	C Luke (since 1 <sup>st</sup> Jan 2017)
- Assistant Head Teacher	E Wright (since 1 <sup>st</sup> Jan 2017)

### Company registration number

10045230 (England and Wales)

### Registered office

Portnalls Road  
Coulsdon  
CR5 3DE  
United Kingdom

### Independent auditor

Baxter & Co  
Lynwood House  
Crofton Road  
Orpington  
Kent  
BR6 8QE

### Bankers

Lloyds Bank  
George Street  
Croydon  
Surrey

### Solicitors

Winckworth Sherwood  
Minerva House  
5 Montague Close  
London  
SE1 9BB

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## TRUSTEES' REPORT

### *FOR THE PERIOD FROM 07 MARCH 2015 TO 31 AUGUST 2016*

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The Trustees present their annual report together with the financial statements and auditor's report of the charitable company for the period 07 March 2016 to 31 August 2016. The annual report serves the purposes of both a Trustees' Report, and a Directors' Report under company law.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, the Statement of Recommended Practice 2015, "Accounting and Reporting by Charities", and the Academies' Accounts Direction 2015/16 issued by the EFA.

The principal activity of the company is the operation of a state-funded Academy; St Aidan's Catholic Primary School, providing a state education for students aged 4 to 11. It has a pupil capacity of 218 and had a roll of 214 in the school census on May 2016.

#### **Structure, governance and management**

##### Constitution

The Academy Trust was incorporated as a company on 07 March 2016 and the predecessor school converted to academy status on 01 April 2016. The Academy Trust is a company limited by guarantee and an exempt charity. The charitable company's Memorandum and Articles of Association are the primary governing documents of the Academy Trust.

The Trustees of St Aidan's Catholic Primary School are also the Directors of the charitable company for the purposes of company law and they are Trustees of the charitable company.

Details of the Trustees who served during the period are included in the Reference and Administrative Details on page 1.

##### Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

##### Trustees' indemnities

No indemnities have been given to any third parties on behalf of any Trustees.

##### Method of recruitment and appointment or election of Trustees

In accordance with the articles, the Trustees of the charitable company are the Directors of the charitable company. They are appointed as follows;

- a) 8 Foundation Directors appointed by the Archbishop of the Diocese;
- b) 2 Staff Directors appointed by the Directors;
- c) the Principal being an ex officio Director;
- d) 1 Local Director appointed by the Directors;
- e) a minimum of 2 Parent Directors appointed by the Directors;
- f) Co-opted Directors appointed by the Directors.

##### Policies and procedures adopted for the induction and training of Trustees

The training and induction provided for new Trustees will depend on their existing experience. Where necessary, induction will provide training in charity, educational, legal and financial matters. All Trustees are provided with the information needed (including policies, minutes, budgets, etc.) to undertake their role as Trustees.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## TRUSTEES' REPORT (CONTINUED)

### ***FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016***

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#### Organisational structure

The Board of Trustees, the majority of whom are non-executive, comprises those persons appointed under the Articles of Association. The board meets at least 3 times a year and has 4 committees which deal with policies, developments and assessment of different areas of the running of the Academy. The committees are as follows:

- Finance and Audit Committee
- Curriculum Committee
- Personnel Committee
- Premises Committee

All of the committees are formally constituted with terms of reference and comprise appropriately qualified and experienced members. Trustees delegate specific responsibilities to its committees, the activities of which are reported to and discussed at full Board of Trustees Meetings. The committees meet each term. All policies and budget decisions are agreed by the Board of Trustees.

The Acting Head Teacher is the Accounting Officer and is a member of the Finance & Audit, Curriculum, Staffing and Premises committees. The School Business Manager is the Principal Finance Officer.

The day to day management of the Academy is undertaken by the Acting Head Teacher, supported by the Leadership Team.

#### **Arrangements for setting pay and remuneration of key management personnel**

The senior management team (SMT) are the key management personnel of the trust. Trustees are also senior management although they receive no pay or other remuneration in respect of their role as Trustees. Where Staff Trustees are in place, they receive remuneration for their role as staff and their pay is determined in the same way as applicable to all other staff. Any further details of remuneration paid to staff who are Trustees is set out within the notes to the accounts.

The pay of the Head Teacher is set annually by the Personnel Committee, having regards to performance against objectives set the previous year. Pay of other SMT members is also set by the Personnel Committee again having regard to performance against previously agreed objectives and any recommendations made by the Head Teacher.

#### Related Parties and other Connected Charities and Organisations

The school operates as a separate entity but forms part of an Umbrella Trust, the Croydon Catholic Umbrella Trust.

The Umbrella Trust has the following aims:

- To enable all Catholic schools within the Umbrella Trust to provide high quality education for all their pupils and achieve the best possible standards.
- To maintain, promote and develop the Catholic ethos in our schools.
- To support all the Croydon Catholic Primary Schools in their individual visions and to enable all pupils to achieve their full potential within a Catholic community.
- To identify areas of strength in our schools.
- To identify areas of potential difficulty in any of the schools and action appropriate intervention by offering effective and on-going support to any school within the trust facing challenging circumstances within the capacity of the group.
- To broker support from external providers as appropriate.
- To share expertise and best practice.
- To secure cost effective resources and identify savings through economy of scale purchasing and negotiating services and agreements.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## TRUSTEES' REPORT (CONTINUED)

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

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### Objectives and activities

#### Objects and aims

The objects of the company are the advancement of the Catholic religion in the Diocese and to promote for the benefits of the inhabitants of the local area, the provision of facilities for recreation. It achieves these objectives by operating the St Aidan's Catholic Primary School, providing a state-funded primary education free of charge to its pupils and by making its facilities available to the local community.

St Aidan's Catholic Primary School was the only Academy within the Academy Trust in the current period.

#### Objectives, strategies and activities

The main objectives in the last year were to:

- To prioritise intervention groups across the school to ensure children are working at expected level or above in conjunction with the new curriculum and assessment framework.
- Review Provision for writing to ensure consistency of data in KS2 and enhanced attainment and progress measures by the end of KS2.
- Monitor FSM data ensuring support and intervention is effective.
- To promote a deeper thinking in Religious Education

#### Public benefit

In setting the objectives and planning the associated activities, Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. The key public benefit delivered by St Aidan's is the maintenance and development of a high quality education. This education is primarily for the young people of St Aidan's Parish and surrounding parishes and for those who meet the admissions criteria.

### Strategic report

#### Achievements and performance

All pupils are closely tracked to ensure high levels of progress and attainment.

#### **Key Performance Indicators**

EYFS - 67% achieved GLD at the end of reception.

#### Key Stage 1

Year 1 - 89% of pupils passed the phonics screening test.

Year 2 - 67% of the pupils resitting the Phonics test passed at the end of Year 2

Year 2 - Attainment for pupils achieving the expected standard was above national and local averages

Reading: 90%                      Writing: 77%                      Maths: 83%

Pupils achieving high levels of attainment and exceeding the expected standard was above or in line with National and local data.

#### Exceeding expected standards:

Reading: 42%                      Writing: 13%                      Maths: 32%

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# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## TRUSTEES' REPORT (CONTINUED)

### FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

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#### Key Stage 2

Attainment was above National and local authority averages:

Reading: 75%	Writing: 82%	Maths: 86%	GPS: 82%	Combined: 61%
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#### Exceeding expected standards:

Attainment was above National and local authority averages in reading, Maths and combined.

Reading: 25%	Writing: 14%	Maths: 32%	GPS: 21%	Combined: 7%
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#### Going concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements.

#### **Financial review**

We receive our income from a number of different sources. The majority of our income comes from central government via the Education Funding Agency who provide us with grant, based largely on our student numbers to cover our staffing and other general running costs (General Annual Grant - GAG). The EFA may provide us with additional grants which are earmarked for specific purposes (such as Pupil Premium which must be used to raise the attainment of disadvantaged pupils). These appear in the accounts as DfE/EFA grants. Where we receive grant or other funding from the Local Authority (such as where we undertake responsibilities on their behalf in respect of our students) this appears in the accounts as other government grants. Such income is collectively referred to as "Restricted Funds".

Other income is received from parents (for example as contributions to trip or other costs) and from third parties (for example from our bank for interest on our account balances or from others who are charged for their use of our facilities). Such other income may be restricted or unrestricted, depending on whether it comes to us with conditions as to its use or whether it is available for spending at the discretion of the Trustees.

We hold funds in two broad categories, funds which are available for spending and other funds which are not available for spending.

Spendable funds are in turn sub-categorised between those which are available for spending at the discretion of Trustees ("Unrestricted Funds") and those which are subject to condition or restriction, ("Restricted Funds").

Funds not available for spending include the book value of fixed assets such as ICT and equipment. These have a value and are therefore included as assets in the accounts but clearly, we cannot spend this value. In common with all academies and Local Authorities, our share of the Local Government Pension Scheme deficit must also be reflected in our accounts and as this is not a conventional liability, it does not need to be deducted from spendable funds. We meet our obligations in respect of the LGPS by paying over pension contributions due as calculated by the scheme's actuaries.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## TRUSTEES' REPORT (CONTINUED)

### FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

The following balances held were held at 31 August;

Fund	Category	2016 £'000
GAG	Restricted General Funds	-
Other DfE/EFA Grants	Restricted General Funds	-
Other Income	Restricted General Funds	-
<b>Sub-total</b>	<b>General Restricted Funds</b>	-
Unspent Capital Grants	Restricted Fixed Asset Fund	3
Other Income	Unrestricted General Fund	<u>29</u>
<b>Sub-Total</b>	<b>Spendable Funds</b>	<b><u>32</u></b>
Net Book Value of Fixed Assets	Restricted Fixed Asset Fund	576
Salix Energy Loan	Restricted Fixed Asset Fund	-
Share of LGPS Deficit	Restricted Pension Reserve	<u>(456)</u>
<b>Total</b>	<b>All Funds</b>	<b><u>152</u></b>

#### Reserves policy

The principal policy on reserves is that accumulation of unspent GAG balances should not breach any limits thereon set out in the Funding agreement. The level of reserves should never be in deficit.

Each year the Trustees review the resource requirements and grant and other income that is forecast for the coming year and an annual budget is formulated and approved.

#### Investment policy and powers

There are no investments held beyond cash deposits retained with the major UK clearing banks. Speculative investments are not permitted.

#### Principal risks and uncertainties

The Trustees have assessed the major risks to which the Academy is exposed, in particular those relating to academic performance/finances/child welfare/admissions. The Trustees have implemented a number of systems to assess risks that the Academy faces, and have developed policies and procedures to mitigate those risks. Where significant financial risk still remains they have ensured they have adequate insurance cover. The Academy Trust has an effective system of internal financial controls and this is explained in more detail in the Governance Statement.

The principal financial risk faced by the company is that ongoing pressure on funding results in a risk that deficits may be experienced. The budgeting and reporting process, including scrutiny by the Trustees of actual financial performance, mitigates the risk.

As the nature of the financial instruments dealt with by the company is relatively simple (bank balances, debtors and "trade" creditors), Trustees consider the associated risk in this area to be minimal.

The risk resulting from the company's share of the LGPS deficit is managed by following the advice of the scheme's actuaries, specifically as regards the level of contributions payable, ensuring that annual budgets are drawn up to reflect the actuary's advice.

Most of the company's income is obtained from the DfE (via the Education Funding Agency) in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE during the period ended 31 August 2016 and the associated expenditure are shown as restricted funds in the statement of financial activities.



# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## TRUSTEES' REPORT (CONTINUED)

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

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The main risks identified include:

- Number of pupils on roll
- Funding level per pupil.
- Recruitment to Head Teacher

### Plans for future periods

- To support a deeper thinking in Religious Education.
- To provide all pupils with a broad and balanced curriculum.
- To further raise the standards of all pupils within the school.
- Improve standards of writing at greater depth ensuring standards therefore remain high and not coasting.

### Funds held as custodian trustee on behalf of others

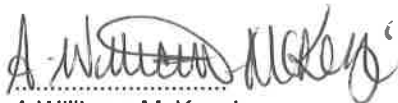
The Academy Trust is not acting as custodian for any other external body.

### Auditor

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees' Report, incorporating a Strategic Report, was approved by order of the Board of Trustees, as the company directors, on 8<sup>th</sup> February 2017 and signed on its behalf by.



A Williams McKenzie  
**Chair of Trustees**

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## GOVERNANCE STATEMENT

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

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### Scope of responsibility

As Trustees we acknowledge we have overall responsibility for ensuring that St Aidan's Catholic Primary School has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to T Whitmarsh the Acting Head Teacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between St Aidan's Catholic Primary School Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees has formally met 2 times during the period. Attendance during the period at meetings of the Board of Trustees was as follows:

Trustees	Meetings attended	Out of possible
Andrea Williams McKenzie	2	2
Angela Ireland	2	2
Trevor Papworth	1	2
Peter Martin	1	2
Gill Gillespie	2	2
Fiona Brennan	1	2
Moray Laing	0	2
Clive Webb	2	2
Karen Swain	2	2
Colette Luke	2	2
Tim Hallett	2	2
Theresa Whitmarsh (observer)	2	2

### Governance reviews:

Since conversion in April 2016 a preliminary review has been carried out, leading to a restructuring of the Trustees board structure.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## GOVERNANCE STATEMENT (CONTINUED)

### FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

The Finance and Audit Committee is a sub-committee of the main Board of Trustees. Its purpose is to plan and recommend budget for approval by the Full Board of Trustees. They obtain regular reports from the, School Business Manager and the Academy's Auditors. The Finance and Audit Committee has formally met 3 times during the period. Attendance at meetings in the period was as follows:

Trustees	Meetings attended	Out of possible
Gill Gillespie	3	3
Fiona Brennan	3	3
Clive Webb	3	3
Peter Martin	3	3
Tim Hallett	3	3

#### Review of Value for Money

As Accounting Officer the Acting Head Teacher has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where available. The Accounting Officer for the academy trust has delivered improved value for money during the period by:

The school development plan informs use of funds to ensure value for money.

Over the past year there have been a number of projects undertaken to support the continued high standards within St Aidan's school. Some of these are as follows:

- The purchase of whiteboards to support classroom teaching.
- The training of staff to support them with 'reasoning' activities to improve the quality of teaching.
- To timetable termly moderation meetings to ensure the accuracy of teacher assessment in line with the new curriculum.

#### The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in St Aidan's Catholic Primary School for the period 07 March 2016 to 31 August 2016 and up to the date of approval of the annual report and financial statements.

#### Capacity to handle risk

The Board of Trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the period 07 March 2016 to 31 August 2016 and up to the date of approval of the annual report and accounts. This process is regularly reviewed by the Board of Trustees.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## GOVERNANCE STATEMENT (CONTINUED)

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

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### The risk and control framework

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability.

In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Finance and Audit Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- Identification and management of risks.

The Board of Trustees have appointed JCA School Support Ltd to perform a supplementary programme of work on internal controls. The role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. Visits are undertaken on a termly basis, following which reports are presented to the Board of Trustees for review. No material control weaknesses have been advised.

### Review of effectiveness

As Accounting Officer the Acting Head Teacher has responsibility for reviewing the effectiveness of the system of internal control. During the period in question the review has been informed by:

- the work of the external auditor;
- the financial management and governance self-assessment process
- the work of the executive managers within the Academy Trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance and Audit Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the Board of Trustees on 8<sup>th</sup> February 2017 and signed on its behalf by:

  
A Williams McKenzie  
Chair of Trustees

  
T Whitmarsh  
Accounting Officer

# **ST AIDAN'S CATHOLIC PRIMARY SCHOOL**

## **STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE**

***FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016***

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As Accounting Officer of St Aidan's Catholic Primary School I have considered my responsibility to notify the Academy Trust Board of Trustees and the Education Funding Agency (EFA) of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the Academy Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2015.

I confirm that I and the Academy Trust's Board of Trustees are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook 2015.

I confirm that the following instances of material irregularity, impropriety or funding non-compliance discovered to date have been notified to the Board of Trustees and EFA. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and EFA:

### ***Authorisation of Salaries***

After my appointment as Accounting Officer in January 2017, I was alerted to the fact that staff personnel files were not sufficient to provide evidence that the salaries paid during the period to 31 August 2016 had been appropriately authorised.

With the support of the academy Trustees I am taking action to rectify this matter, and to date, no material errors have been highlighted.



T Whitmarsh  
**Accounting Officer**

08 February 2017

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

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The Trustees (who also act as Governors for St Aidan's Catholic Primary School and are also the Directors of St Aidan's Catholic Primary School for the purposes of company law) are responsible for preparing the Trustees' Report and the Financial Statements in accordance with the Annual Accounts Direction published by the Education Funding Agency (EFA), United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare Financial Statements for each financial year. Under company law the Trustees must not approve the Financial Statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these Financial Statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from EFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of Financial Statements may differ from legislation in other jurisdictions.

Approved by order of the Board of Trustees on 08 February 2017 and signed on its behalf by:



A Williams McKenzie  
**Chair of Trustees**

# **ST AIDAN'S CATHOLIC PRIMARY SCHOOL**

## **INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF ST AIDAN'S CATHOLIC PRIMARY SCHOOL**

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We have audited the Financial Statements of St Aidan's Catholic Primary School for the period ended 31 August 2016 set out on pages 17 to 36. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016 issued by the Education Funding Agency.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of Trustees and Auditors**

As explained more fully in the Trustees' Responsibilities Statement set out on page 12, the Trustees, who are also the Directors of St Aidan's Catholic Primary School for the purposes of company law, are responsible for the preparation of the Financial Statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the Financial Statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the Financial Statements**

An audit involves obtaining evidence about the amounts and disclosures in the Financial Statements sufficient to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the Financial Statements. In addition, we read all the financial and non-financial information in the Trustees' Report including the incorporated Strategic Report to identify material inconsistencies with the audited Financial Statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on Financial Statements**

In our opinion the Financial Statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2016 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction 2015 to 2016.

### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Report including the incorporated Strategic Report for the financial period for which the Financial Statements are prepared is consistent with the Financial Statements.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF ST AIDAN'S CATHOLIC PRIMARY SCHOOL (CONTINUED)

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### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the Financial Statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**David John Walsh FCCA (Senior Statutory Auditor)**

**For and on behalf of Baxter & Co**

**Statutory Auditor**

**Chartered Certified Accountants**

Lynwood House

Crofton Road

Orpington

Kent

BR6 8QE

Dated: 10 February 2017



# **ST AIDAN'S CATHOLIC PRIMARY SCHOOL**

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ST AIDAN'S CATHOLIC PRIMARY SCHOOL AND THE EDUCATION FUNDING AGENCY**

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In accordance with the terms of our engagement letter dated 28 June 2016 and further to the requirements of the Education Funding Agency (EFA) as included in the Academies Accounts Direction 2015 to 2016, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by St Aidan's Catholic Primary School during the period 7 March 2016 to 31 August 2016 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to St Aidan's Catholic Primary School and EFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the St Aidan's Catholic Primary School and EFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than St Aidan's Catholic Primary School and EFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of St Aidan's Catholic Primary School's Accounting Officer and the Reporting Accountant**

The Accounting Officer is responsible, under the requirements of St Aidan's Catholic Primary School's funding agreement with the Secretary of State for Education dated 24 March 2016 and the Academies Financial Handbook, extant from 1 September 2016, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2015 to 2016. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 7 March 2016 to 31 August 2016 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2015 to 2016 issued by EFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy Trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- Review of payments to staff;
- Review of payments to suppliers and other third parties;
- Review of grant and other income streams;
- Discussions with finance staff;
- Consideration of the record maintained by the Accounting Officer of the oversight they have exercised;
- Consideration of the programme of risk review and checking of financial controls implemented by the trust in order to comply with its obligations under 2.4.7 of the Academies Financial Handbook 2015, issued by the EFA.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ST AIDAN'S CATHOLIC PRIMARY SCHOOL AND THE EDUCATION FUNDING AGENCY (CONTINUED)

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### **Conclusion**

In the course of our work, except for the matters listed below, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 7 March 2016 to 31 August 2016 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

### **Authorisation of Salaries**

In the course of our work, we identified that the trust's personnel records were not sufficient to provide evidence that the salaries paid during the period to 31 August 2016 had been appropriately authorised.



**Baxter & Co**

**Independent Reporting Accountants**

**Chartered Certified Accountants**

Lynwood House

Crofton Road

Orpington

Kent

BR6 8QE

Dated: 10 February 2017

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

	Notes	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2016 £'000
<b>Income and endowments from:</b>					
Donations and capital grants	2	-	-	3	3
Donations - transfer from local authority on conversion	22	49	(319)	582	312
Charitable activities:					
- Funding for educational operations	3	3	392	-	395
Other trading activities	4	15	-	-	15
<b>Total income and endowments</b>		<b>67</b>	<b>73</b>	<b>585</b>	<b>725</b>
<b>Expenditure on:</b>					
Raising funds	5	8	-	-	8
Charitable activities:					
- Educational operations	6	30	403	6	439
<b>Total expenditure</b>	<b>5</b>	<b>38</b>	<b>403</b>	<b>6</b>	<b>447</b>
<b>Net income/(expenditure)</b>		<b>29</b>	<b>(330)</b>	<b>579</b>	<b>278</b>
<b>Other recognised gains and losses</b>					
Actuarial gains/(losses) on defined benefit pension schemes	16	-	(126)	-	(126)
<b>Net movement in funds</b>		<b>29</b>	<b>(456)</b>	<b>579</b>	<b>152</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		-	-	-	-
Total funds carried forward		<b>29</b>	<b>(456)</b>	<b>579</b>	<b>152</b>


# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## BALANCE SHEET

AS AT 31 AUGUST 2016

	Notes	2016 £'000	£'000
<b>Fixed assets</b>			
Tangible assets	10		576
			<u>576</u>
<b>Current assets</b>			
Debtors	11	95	
Cash at bank and in hand		70	
		<u>165</u>	
<b>Current liabilities</b>			
Creditors: amounts falling due within one year	12	(133)	
		<u></u>	
<b>Net current assets</b>			32
Defined benefit pension liability	16		(456)
			<u>(456)</u>
<b>Total net assets</b>			<u>152</u>
<b>Funds of the Academy Trust:</b>			
<b>Restricted funds</b>	14		
- Fixed asset funds			579
- Pension reserve			(456)
			<u>123</u>
<b>Total restricted funds</b>			123
<b>Unrestricted income funds</b>	14		29
			<u>29</u>
<b>Total funds</b>			<u>152</u>

The Financial Statements set out on pages 17 to 36 were approved by the Board of Trustees and authorised for issue on 08 February 2017 and are signed on its behalf by:



A Williams McKenzie  
Chair of Trustees

Company Number 10045230

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## STATEMENT OF CASH FLOWS

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

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	Notes	2016 £'000	£'000
<b>Cash flows from operating activities</b>			
Net cash provided by operating activities	17		18
Cash funds transferred on conversion			49
			<u>67</u>
<b>Cash flows from investing activities</b>			
Capital grants from DfE and EFA		3	
		<u>3</u>	3
<b>Change in cash and cash equivalents in the reporting period</b>			<u>70</u>
Cash and cash equivalents at 7 March 2016			<u>-</u>
<b>Cash and cash equivalents at 31 August 2016</b>			<u><u>70</u></u>

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

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### **1 Accounting policies**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### **1.1 Basis of preparation**

The Financial Statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2015 to 2016 issued by EFA, the Charities Act 2011 and the Companies Act 2006.

St Aidan's Catholic Primary School meets the definition of a public benefit entity under FRS 102.

These Financial Statements have been prepared for the period 7 March 2016 to 31 August 2016 which is a period of less than twelve months. Academy trusts are required by the Education Funding Agency to report annually to 31 August and the Academy Trust is not permitted under the Companies Act 2006 to extend its accounting reference date to more than eighteen months but it may shorten it.

#### **1.2 Going concern**

The Trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the Financial Statements and have concluded that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy Trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the Financial Statements.

#### **1.3 Conversion to an academy trust**

The conversion from a state maintained school to an academy trust involved the transfer of identifiable assets and liabilities and the operation of the school for £nil consideration. The substance of the transfer is that of a gift and it has been accounted for on that basis as set out below.

The assets and liabilities transferred on conversion from St Aidan's Catholic Primary School to the academy trust have been valued at their fair value. The fair value has been derived based on that of equivalent items. The amounts have been recognised under the appropriate balance sheet categories, with a corresponding amount recognised in Donations – transfer from local authority on conversion in the Statement of Financial Activities and analysed under unrestricted funds, restricted general funds and restricted fixed asset funds. Further details of the transaction are set out in note 22.

#### **1.4 Income**

All incoming resources are recognised when the Academy Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

##### Grants receivable

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

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### **1 Accounting policies (continued)**

General Annual Grant is recognised in full in the Statement of Financial Activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

#### Sponsorship income

Sponsorship income provided to the Academy Trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

#### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the Academy Trust has provided the goods or services.

#### Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the accounts until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the Academy Trust's accounting policies.

### **1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

#### Expenditure on raising funds

This includes all expenditure incurred by the Academy Trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

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### **1 Accounting policies (continued)**

#### Charitable activities

These are costs incurred on the Academy Trust's educational operations, including support costs and costs relating to the governance of the Academy Trust apportioned to charitable activities.

#### Governance costs

These include the costs attributable to the Academy Trust's compliance with constitutional and statutory requirements, including audit, strategic management, Trustees' meetings and reimbursed expenses.

### **1.6 Tangible fixed assets and depreciation**

Assets costing £2,000 or more per item (or less if they form part of a larger purchase or project where the total cost exceeds £8,000) are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Leasehold land and buildings	2% Straight Line
Computer equipment	33.33% Straight Line
Fixtures, fittings & equipment	10% Straight Line
Motor vehicles	10% Straight Line

#### **Fixed Asset Transfer from Predecessor School**

Where fixed assets were transferred to the charitable company from the predecessor school, these have been included at a value determined in accordance with the policy described below:

#### **Land**

Where land is owned (or occupied under the terms of a long term lease), subject to a legally binding restriction as to its use, it is valued at fair value, based on existing use.

#### **Buildings**

No specialist buildings have been transferred from the predecessor school.

#### **Other Fixed Assets**

Other assets transferred from the predecessor school are also included at depreciated replacement cost (subject to the capitalisation limit set).

### **1.7 Liabilities**

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.



# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

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### **1 Accounting policies (continued)**

#### **1.8 Leased assets**

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

#### **1.9 Taxation**

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **1.10 Pensions benefits**

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the Academy Trust.

##### **Teachers' Pension Scheme**

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 16, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

##### **Local Government Pension Scheme**

The LGPS is a funded scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance Sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### **1.11 Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education Funding Agency/Department for Education.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

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### 1 Accounting policies (continued)

#### 1.12 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Critical accounting estimates and assumptions

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 16, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31 August 2016. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

##### Critical areas of judgement

In preparing these Financial Statements, the Trustees have not needed to exercise any subjective judgements that would be critical to the Academy Trust's Financial Statements.

### 2 Donations and capital grants

	Unrestricted funds £'000	Restricted funds £'000	Total 2016 £'000
Capital grants	-	3	3

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

### 3 Funding for the Academy Trust's educational operations

	Unrestricted funds £'000	Restricted funds £'000	Total 2016 £'000
<b>DfE / EFA grants</b>			
General annual grant (GAG)	-	351	351
Other DfE / EFA grants	-	32	32
	<u>-</u>	<u>383</u>	<u>383</u>
<b>Other government grants</b>			
Local authority grants	-	9	9
	<u>-</u>	<u>9</u>	<u>9</u>
<b>Other funds</b>			
Other incoming resources	3	-	3
	<u>3</u>	<u>-</u>	<u>3</u>
<b>Total funding</b>	<u>3</u>	<u>392</u>	<u>395</u>

### 4 Other trading activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2016 £'000
Catering income	7	-	7
Other income	8	-	8
	<u>15</u>	<u>-</u>	<u>15</u>

### 5 Expenditure

	Staff costs £'000	Premises & equipment £'000	Other costs £'000	Total 2016 £'000
<b>Academy's educational operations</b>				
- Direct costs	286	5	34	325
- Allocated support costs	70	3	41	114
	<u>356</u>	<u>8</u>	<u>75</u>	<u>439</u>
<b>Other expenditure</b>				
Raising funds	7	-	1	8
	<u>7</u>	<u>-</u>	<u>1</u>	<u>8</u>
<b>Total expenditure</b>	<u>363</u>	<u>8</u>	<u>76</u>	<u>447</u>

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

### 5 Expenditure (continued)

Net income/(expenditure) for the period includes:	2016 £'000
Fees payable to auditor for:	
- Audit	3
- Other non-audit services	2
Operating lease rentals	1
Depreciation of tangible fixed assets	6

### 6 Charitable activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2016 £'000
Direct costs - educational operations	25	300	325
Support costs - educational operations	5	109	114
	<u>30</u>	<u>409</u>	<u>439</u>

#### Analysis of support costs

Support staff costs	70
Depreciation and amortisation	1
Premises costs	9
Other support costs	23
Governance costs	11
	<u>114</u>

### 7 Staff costs

	2016 £'000
Wages and salaries	280
Social security costs	21
Operating costs of defined benefit pension schemes	60
Staff costs	<u>361</u>
Supply staff costs	2
Total staff expenditure	<u>363</u>

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

### 7 Staff costs (continued)

#### Staff numbers

The average number of persons employed by the Academy Trust during the period was as follows:

	2016 Number
Teachers	9
Administration and support	25
Management	3
	<hr/>
	37

#### Higher paid staff

There were no employees who received remuneration of £60,000 or more in the period.

#### Key management personnel

The key management personnel of the Academy Trust comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Academy Trust was £85,073.

### 8 Trustees' remuneration and expenses

One or more of the Trustees has been paid remuneration or has received other benefits from an employment with the Academy Trust. The Head Teacher and other Staff Trustees only receive remuneration in respect of services they provide undertaking the roles of Head Teacher and staff members under their contracts of employment, and not in respect of their services as Trustees.

The value of Trustees' remuneration and other benefits was as follows:

T Hallett (former Head Teacher):

- Remuneration £25,000 - £30,000
- Employer's pension contributions £0 - £5,000

C Luke (Staff Trustee):

- Remuneration £10,000 - £15,000
- Employer's pension contributions £0 - £5,000

K Swain (Staff Trustee):

- Remuneration £0 - £5,000
- Employer's pension contributions £nil

During the period, travel and subsistence payments totalling £nil was reimbursed or paid directly to Trustees.

Other related party transactions involving the Trustees are set out within the related parties note.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

### 9 Trustees and officers insurance

In accordance with normal commercial practice, the Academy Trust has purchased insurance to protect Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy Trust business. The insurance provides cover up to £2,000,000 on any one claim and the cost for the period ended 31 August 2016 was £2,786. The cost of this insurance is included in the total insurance cost.

### 10 Tangible fixed assets

	Leasehold land and buildings £'000	Computer equipment £'000	Fixtures, fittings & equipment £'000	Total £'000
<b>Cost</b>				
At 7 March 2016	-	-	-	-
Additions	459	17	106	582
	<u>459</u>	<u>17</u>	<u>106</u>	<u>582</u>
At 31 August 2016	459	17	106	582
	<u>459</u>	<u>17</u>	<u>106</u>	<u>582</u>
<b>Depreciation</b>				
At 7 March 2016	-	-	-	-
Charge for the period	-	2	4	6
	<u>-</u>	<u>2</u>	<u>4</u>	<u>6</u>
At 31 August 2016	-	2	4	6
	<u>-</u>	<u>2</u>	<u>4</u>	<u>6</u>
<b>Net book value</b>				
At 31 August 2016	459	15	102	576
	<u>459</u>	<u>15</u>	<u>102</u>	<u>576</u>

The Academy occupies the buildings from which it operates, under the terms of a licence to occupy that does not confer substantially all of the risks and rewards of ownership. The buildings are owned by the Southwark Roman Catholic Diocesan Corporation (a company registered with Companies House no 00393665) being the corporate body which is the Custodian Trustee of the lands and properties of the Roman Catholic Diocese of Southwark Diocesan Trust. The buildings are subject to a Supplemental Agreement dated 24 March 2016 whereby the academy occupies the buildings on a continual basis until the termination of the Funding Agreement or the Supplemental Agreement. The landlords have agreed that the academy could jointly enter into a supplemental agreement with the Secretary of State for Education which grants the academy trust the right to occupy the buildings, subject inter-alia to the landlord's ability to give two year's notice of termination of the agreement. The Trustees of the academy trust have considered carefully the requirements of and guidance notes within the Academies Accounts Direction 2015 to 2016 issued by the EFA. They have concluded that, taking into account the rights and obligations placed upon the academy trust by the licence to occupy, the substance of the arrangement is not materially different to its legal form. Accordingly they have concluded that it would be misleading to recognise the academy's right to occupy its buildings as a fixed asset on its balance sheet.

The academy trust has a 125 year lease with the Local Authority for its playing fields, the value of which is included above.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

<b>11 Debtors</b>	<b>2016 £'000</b>
VAT recoverable	9
Prepayments and accrued income	86
	<u>95</u>
<b>12 Creditors: amounts falling due within one year</b>	<b>2016 £'000</b>
Other taxation and social security	69
Other creditors	10
Accruals and deferred income	54
	<u>133</u>
<b>13 Deferred income</b>	<b>2016 £'000</b>
Deferred income is included within:	
Creditors due within one year	<u>31</u>
Deferred income at 7 March 2016	-
Released from previous years	-
Amounts deferred in the period	<u>31</u>
<b>Deferred income at 31 August 2016</b>	<b><u>31</u></b>

Deferred income relates to £22k of Universal Infant Free School Meal grant received in advance for 2016/17; £4k of Devolved Formula Capital grants received in advance for 2016/17; and £5k for trips and activities taking place in 2016/17.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

### 14 Funds

	Incoming resources £'000	Resources expended £'000	Gains, losses & transfers £'000	Balance at 31 August 2016 £'000
<b>Restricted general funds</b>				
General Annual Grant	351	(351)	-	-
Pupil premium	12	(12)	-	-
Other DfE / EFA grants	20	(20)	-	-
Other government grants	9	(9)	-	-
	<u>392</u>	<u>(392)</u>	<u>-</u>	<u>-</u>
Funds excluding pensions	392	(392)	-	-
Pension reserve	(319)	(11)	(126)	(456)
	<u>73</u>	<u>(403)</u>	<u>(126)</u>	<u>(456)</u>
<b>Restricted fixed asset funds</b>				
DfE / EFA capital grants	3	-	-	3
Inherited funds	582	(6)	-	576
	<u>585</u>	<u>(6)</u>	<u>-</u>	<u>579</u>
<b>Total restricted funds</b>	<u>658</u>	<u>(409)</u>	<u>(126)</u>	<u>123</u>
<b>Unrestricted funds</b>				
General funds	67	(38)	-	29
<b>Total funds</b>	<u>725</u>	<u>(447)</u>	<u>(126)</u>	<u>152</u>

The specific purposes for which the funds are to be applied are as follows:

The Restricted General Funds are used to fund the general operating costs of the Academy.

Under the funding agreement with the Secretary of State, the Academy Trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2016.

The Restricted LGPS Fund represents the Academy's share of the LGPS Pension Fund deficit.

The Restricted Fixed Asset Fund represents investment in fixed assets, net of related depreciation. Unspent capital grants are also held in this fund and their use is restricted to the capital projects for which the grant was paid.

Unrestricted Funds represent balances held at period end that can be applied at the discretion of the Governors, to support any of the Academy's charitable purposes.



# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

### 15 Analysis of net assets between funds

	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2016 £'000
<b>Fund balances at 31 August 2016 are represented by:</b>				
Tangible fixed assets	-	-	576	576
Current assets	29	133	3	165
Creditors falling due within one year	-	(133)	-	(133)
Defined benefit pension liability	-	(456)	-	(456)
	<u>29</u>	<u>(456)</u>	<u>579</u>	<u>152</u>

### 16 Pensions and similar obligations

The Academy Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by the London Borough of Croydon. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2012, and that of the LGPS related to the period ended 31 March 2013.

Contributions amounting to £6k were payable to the schemes at 31 August 2016 and are included within creditors.

#### Teachers' Pension Scheme

##### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

##### Valuation of the Teachers' Pension Scheme

Not less than every four years the Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

### 16 Pensions and similar obligations (continued)

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge (currently 14.1%))
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%

During the previous year the employer contribution rate was 14.1%. The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS will be as at March 2016, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to the TPS in the period amounted to £27k.

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined-benefit pension scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 25.9% for employers and 6% for employees.

The LGPS obligation relates to the employees of the Academy Trust who were employees transferred as part of the conversion from the maintained school (as described in note 22) together with new employees who joined the scheme in the period. The obligation in respect of employees who transferred on conversion represents their cumulative service at both the predecessor school and the Academy Trust at the balance sheet date.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2016 £'000
Employer's contributions	22
Employees' contributions	5
Total contributions	27

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

### 16 Pensions and similar obligations (continued)

Principal actuarial assumptions	2016 %
Rate of increases in salaries	3.1
Rate of increase for pensions in payment	2.1
Discount rate	2.0

### Sensitivity Analysis

Scheme liabilities have been valued at £496k. The measurement of these liabilities would change in the event that key assumptions underlying their valuation changed.

If the discount rate were to decrease by 0.5%, liabilities would be measured at £558k.

If life expectancy were to increase by 1 year, liabilities would be measured at £511k.

If the salaries rate were to increase by 0.5%, liabilities would be measured at £514k.

If the pension rate were to increase by 0.5%, liabilities would be measured at £539k.

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2016 Years
Retiring today	
- Males	22.3
- Females	24.4
Retiring in 20 years	
- Males	24.4
- Females	26.7

### The Academy Trust's share of the assets in the scheme

	2016 Fair value £'000
Equities	28
Bonds	8
Property	4
Total market value of assets	40
Actual return on scheme assets - gain/(loss)	4

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

### 16 Pensions and similar obligations (continued)

#### Amounts recognised in the statement of financial activities 2016 £'000

Current service cost (net of employee contributions)	28
Net interest cost	5

#### Changes in the present value of defined benefit obligations 2016 £'000

Obligations acquired on conversion	328
Current service cost	28
Interest cost	5
Employee contributions	5
Actuarial loss	130
At 31 August 2016	496

#### Changes in the fair value of the Academy Trust's share of scheme assets 2016 £'000

Assets acquired on conversion	9
Return on plan assets (excluding amounts included in net interest): Actuarial gain	4
Employer contributions	22
Employee contributions	5
At 31 August 2016	40

### 17 Reconciliation of net income to net cash flows from operating activities

	2016 £'000
Net income for the reporting period	278
Adjusted for:	
Net deficit/(surplus) transferred on conversion	(312)
Capital grants from DfE/EFA and other capital income	(3)
Defined benefit pension costs less contributions payable	6
Defined benefit pension net finance cost/(income)	5
Depreciation of tangible fixed assets	6
(Increase)/decrease in debtors	(95)
Increase/(decrease) in creditors	133
<b>Net cash provided by operating activities</b>	<b>18</b>

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016**

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### 18 Commitments under operating leases

At 31 August 2016 the total future minimum lease payments under non-cancellable operating leases were as follows:

	2016 £'000
Amounts due within one year	2
Amounts due in two and five years	2
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### 19 Related party transactions

No related party transactions took place in the period of account other than certain Trustees' remuneration and expenses already disclosed in note 8.

### 20 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

### 21 Agency arrangements

The academy trust holds a bank account on behalf of the PTA. An amount of £10k is included within creditors: amounts falling due in less than one year relating to the balance on this bank account at 31 August 2016.

### 22 Conversion to an academy

On 01 April 2016 the St Aidan's Catholic Primary School converted to academy trust status under the Academies Act 2010 and all the operations and assets and liabilities were transferred to St Aidan's Catholic Primary School from the London Borough of Croydon for £nil consideration.

The transfer has been accounted for as a combination that is in substance a gift. The assets and liabilities transferred were valued at their fair values and recognised in the balance sheet under the appropriate headings with a corresponding net amount recognised as a net gain in the statement of financial activities as donations – transfer from local authority on conversion.

The following table sets out the fair values of the identifiable assets and liabilities transferred and an analysis of their recognition in the statement of financial activities.

# ST AIDAN'S CATHOLIC PRIMARY SCHOOL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD FROM 07 MARCH 2016 TO 31 AUGUST 2016

### 22 Conversion to an academy (continued)

				2016 £'000
<b>Net assets transferred:</b>				
Leasehold land and buildings				459
Other tangible fixed assets				123
Cash				49
LGPS pension surplus/(deficit)				(319)
				<u>312</u>
	<b>Unrestricted Funds £'000</b>	<b>Restricted funds: General £'000</b>	<b>Fixed asset £'000</b>	<b>Total 2016 £'000</b>
<b>Funds surplus/(deficit) transferred:</b>				
Fixed assets funds	-	-	582	582
LA budget funds	49	-	-	49
LGPS pension funds	-	(319)	-	(319)
	<u>49</u>	<u>(319)</u>	<u>582</u>	<u>312</u>