

St Aidan's Catholic Primary School



Fixed Term and Permanent Exclusions

Policy Review: This policy will be reviewed in full by the Board of Directors on a yearly basis.

The policy was last reviewed and agreed by the Board of Directors on **draft to be agreed in Spring 2019**

It is due for review on Spring 2020 (up to 12 months from the above date).

Signature Head Teacher

Date

Signature Chair of Trust Board

Date

Fixed-term and permanent exclusions – School Statement

1.1 We do not wish to exclude any child from school, but sometimes this may be necessary. Our school has therefore adopted the standard national list of reasons for exclusions, and the standard guidance, called Exclusion from maintained schools, Academies and pupil referral units in England (DfE: February 2015). We recognise the legislative changes which took effect from September 2007, namely the duty on schools and local authorities to make full-time educational provision for excluded pupils from day 6 of their exclusion, and the duty on heads to offer the parent a reintegration interview in respect of certain fixed-period exclusions.

1.2 Only the headteacher (or the acting headteacher) has the power to exclude a child from the school. The headteacher may exclude a child for one or more fixed periods, for up to 45 days in any one school year. In extreme and exceptional circumstances, the headteacher may exclude a child permanently. It is also possible for the headteacher to convert a fixed-term exclusion into a permanent exclusion, if the circumstances warrant this.

1.3 If the headteacher excludes a child, s/he informs the parents or carers immediately, giving reasons for the exclusion. At the same time, the headteacher makes it clear to the parents or carers that they can, if they wish, appeal against the decision to the Board of Directors. Our school informs the parents or carers how to make such an appeal.

1.4 The headteacher informs the LA and the Board of Directors about any permanent exclusion, and about any fixed-term exclusions beyond five days in any one term.

1.5 The Board of Directors itself cannot either exclude a child or extend the exclusion period made by the headteacher.

1.6 The Board of Directors has a discipline committee which is made up of between three and five members. This committee considers any exclusion appeals on behalf of the Board of Directors.

1.7 When an appeals panel meets to consider an exclusion, they consider the circumstances under which the child was excluded, consider any representation by parents / carers and the LA, and consider whether the child should be reinstated.

1.8 If the Board of Directors' appeals panel decides that a child should be reinstated, the headteacher must comply with the ruling.

This policy is to be read in conjunction with:

Behaviour Policy

Complaints Policy

SEND Policy

SEN Information Report